

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE OF PAGES 1 7	
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 31-Jul-2003		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)	
6. ISSUED BY NAVAL SURFACE WARFARE CENTER, CARDEROCK CODE 3352, ANNMARIE BARTHOLOMEO 5001 SOUTH BROAD ST PHILADELPHIA PA 19112-5083		CODE N65540		7. ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X		9A. AMENDMENT OF SOLICITATION NO. N65540-03-R-0001	
				X		9B. DATED (SEE ITEM 11) 25-Jun-2003	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A.THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B.THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C.THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D.OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) See attached							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 31-Jul-2003	

EXCEPTION TO SF 30
APPROVED BY OIRM 11-84

30-105-04

STANDARD FORM 30 (Rev. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

- A. The date and time is hereby extended to 3 September 2003, 1300 hours.
- B. Remove Pages 2 and 3, Section B, Supplies or Services and Prices, and insert with revised Pages 2 and 3.
- C. Remove Page J-1, List of Attachments, and insert the revised page.
- D. The following represents questions received for clarification of the original solicitation. The answers follow each question:
 - 1. Question - Section L imposes page limits on the responses to Sub factors A-1 and A-2. Are there any font / double / single spacing / fold-out / margin requirements that will be imposed, or may the offeror use their best judgment?

Answer – The Offeror may use their best judgment, but it must be clear and readable. The page limits of 10 projects totaling 10 pages will be deleted. There will be no page limits on response to A-1 & A-2. Past Performance A-2 must document the last 10 years of habitability experience/tasks.

- 2. Question - Please clarify the difference between the requirements of Section L, Sub factors A-1 and A-2. Both seem to require related “experience”.

Answer - A-1 Corporate Experience is how the offeror manages/handles the company process, procedures, products and services in the development and completion on habitability tasks during the last 10 years. An example of this requirement is how the offeror handles heavy/low work schedules with regard to the company process/procedures in handling habitability tasks. Another example would be the offeror’s Habitability department experience with engineering and technical services in the development and completion habitability installations.

A-2 is the Past Performance and it should list all habitability contracts, contract labor hours, duration of contract, a brief contract job description, and contract reference point of contact with phone number to fulfill this requirement. As the submittal for this factor from an offeror, the Government anticipates receiving an EXCEL Spreadsheet with the aforementioned information.

- 3. Question - Section L, Factor C – Personnel lists subfactors C-5, Foreman, C-1, QA Inspector, etc. On page 73, in Section M, the subfactors are labeled in a different order. Please clarify as to which order is desired.

Answer - Section L, Factor C and Section M have been amended to show the correct order.

- 4. Question - Please confirm that small businesses are exempt from meeting the requirements of 52.219-9, and please confirm that the solicitation is requiring small businesses to address their responsibilities only with respect to the requirements of 52.219-8.

Answer - According to FAR, Clause 52.219-9 does not apply to small businesses. However, Clause 52.219-8 does apply to all businesses (whether large, small or small disadvantaged). As a result of Sub-Factor D-4 (Management of Participation by Small & Small Disadvantaged Business), all offerors will be evaluated in this area. Only large businesses will need to submit any formal plan as outlined in 52.219-9.

- 5. Question - Section L, Factor D, second paragraph, requires offerors, during their Oral Presentation, to present safety incidents on board Naval Ships for the past 5 years, “including the company’s authorized subcontractors”. Please clarify. Is the Government looking for safety violations for subcontractors used in the past 5 years, or is the requirement to list safety violations for subcontractors proposed as part of this offer?

Answer – The offeror must identify any sub-contractor that was involved in a safety violation since the offeror performed as a prime contractor taking full responsibility for its subcontractors. The offeror must also identify safety violations of any proposed subcontractors/teaming partners to this solicitation.

6. Question - Must the offeror submit hard copies of the Oral Presentation with the Technical Proposal?

Answer - No, it can be given at the time and date of the Oral Presentation. Five hard copies will be required at the oral presentation.

7. Question - Will the offeror be able to use a personal laptop computer with a projector to present the overhead slides during the presentation? If presentation via computer / projector is allowed, may the offeror utilize animation in its presentation?

Answer - Yes, but the offeror must supply and set up their own hardware and software for the oral presentation. Animation will be allowed. The government will only supply the overhead viewgraph projector if required.

8. Question - Will the Government impose any typeface / color limitations on the overhead slide content?

Answer – No. The material must be clear and legible to the audience.

9. Question - Solicitation (pp 30, 65 and 66) state "Although FAR 52.219-9, Small Business Subcontracting Plan does not apply to small business, FAR 52.219-8, Utilization of Small Business Concerns does apply and a small business will be required to address this factor." Will a Small Disadvantaged Businesses, 8(a), be required to address this factor?

Answer - Yes. This is part of the procurement evaluation (Sub-Factor D-4) and therefore, all businesses regardless of status (large, small, small disadvantaged, 8a, women-owned, etc.) must address this factor.

10. Question - Section C.11(A)(8) (pg. 16) states that "All work will be inspected in accordance with the criteria provided under separately placed contract delivery orders...". Does the Government agree that this statement should read "All work will be inspected in accordance with the criteria provided under contract delivery orders..."?

Answer - The word "separately" should be deleted. The intent of this is to inform all offerors that any inspections not listed in the contract may be listed in the actual delivery orders as required.

11. Question - Section L, Factor A (pp 62-63): Is Offer or to provide information regarding (10) projects, totaling (10) pages demonstrating corporate experience AND (10) projects, totaling (10) pages demonstrating past performance for a total of (20) projects in response to Factor A?

Answer -The limit of 10 projects totaling 10 pages is deleted as stated in question 1. Response in question 2 is the guideline to respond to A-1 and A-2.

12. Question - Section L (pg. 62) Offerors response to Factors A, B, D and E are to be in both the Written and Oral Proposal. The Guidelines to Oral Presentation (pp 69-70) identifies that "Only overhead slides shall be used during the oral presentation." Section L makes no reference to overhead slides. Will the Government review and revise Section L to provide clear instruction to Offerors on slides including description of format, content and submittal requirements?

Answer - The Guidelines to Oral Presentations identifies the outline. Section L does not need to be revised. Overhead projection must be used during the oral presentation so the entire audience and videotape camera can see the presentation. The method of projection is the offerors option, but the government will only supply an overhead viewgraph projector for the offerors use if required. The description of format, content is at the offeror's judgment, but it must be clear and readable for the audience.

13. Question - Section L, Factor A (pg. 62) states "Offerors will be required to submit a written list of contracts and tasks performed related to shipboard habitability upgrades." Is this written list of contracts and tasks different than the 10 projects totaling 10 pages requested under Sub-Factors A-1 and/or A-2?

Answer - Factor A is a summary, which is broken down into Factor A-1 and A-2. The limits of projects totaling 10 pages is deleted as stated in question 1. Response in question 2 is the guideline to respond to A-1 and A-2.

14. Question - Section L, Sub-Factors A-1 and A-2 (pg. 63) request similar, if not identical, information. Please provide clarification of the distinction between these Sub-Factors.

Answer - Response in question 2 is the guideline to respond to A-1 and A-2.

15. Question - Section L, Sub-Factor B-2 (second paragraph on pg. 64) states "Has the offeror supplied documentation that is in accordance with Government and or commercial standards and specification?" The only documentation identified are the QA Workbook and the POA&M. Does the Government desire that the Offeror submit other information? If yes, please identify the documentation that will be evaluated for conformance to Government and/or commercial standards.

Answer - Sub-Factor B-1 is Technical Approach/QA Workbook for the sample task order. The words "IAW government and commercial standards" should be deleted. Documents as stated in this paragraph can be in the offeror's format. An example may be their condition reports that describe details that the installation drawing may not show, or documents that describes extra growth during the installation. They should list: the space location, description of problem, recommended actions, estimate for corrections if required, person name and title making report. There can be other documents that the offerors may have, and it is encouraged to supply them if you have used them in past installations. These may be in the form of blank hard copies.

16. Question - Section L, Factor E (pg. 66) states "Facilities has four sub-factors. They are listed below with their respective point values." No point values or relative level of importance are specified in this section or in Section M. What is the ranking or point values for Sub-Factors E.1 through E.4?

Answer - The paragraph has been amended to remove the reference to point values and to indicate the level of importance for each sub-factor.

17. Question - Guidelines to Oral Presentation (pp. 69-70) para. 7 provides 25-min for "Questions submitted by Evaluation Committee to Offer or", then 30-min for "Offer or placed in area free of distraction to discuss their response to questions submitted by the Evaluation Committee.". At what time will the Offer or provide its answers to the Evaluation Committee questions, how much time will be allotted to this Answer session, and which of the attendees can provide the answers?

Answer - If required, 30 minutes will be provided to offerors to answer any Evaluation Committee questions.

18. Question - In the drawings provided with the Sample Task Order there are drawings for two different spaces, 01-23-2-L and 01-43-1-L. The Statement of Work only calls for work to be performed in 01-23-2-L. Please clarify what space or spaces are part of the Sample Task.

Answer - A new revised statement of work with updated drawing package will be provided for the Sample Task Order.

19. Question - In Section L of the RFP under Sub-Factor 2B (page 64), Cost Estimate/Labor Estimate the third bullet states, "Does the offer or provide a reasonable explanation for the costs of materials, subcontracts, travel, and other miscellaneous expenses? Are the estimated costs fair and reasonable? In response to the Sample Task Order, are the offerors expected to provide cost data in the technical volume of the proposal?"

Answer - Yes, cost data is required for the materials, sub-contracts, travel and other misc expenses only. Offerors are expected to supply Labor hours only and not Labor costs.

20. Question - In Section L of the RFP under Factor B, Sample Task Order/Technical Approach(page 63), it states that the offeror's POA&M (Plan of Attack and Management) will be evaluated. POA&M normally stands for Plan of Action and Milestones. Is this the same document or is something else required?

Answer - Yes, a time schedule of events (usually done on MS Project software) from start to finish of the sample task order task.

21. Question - Please clarify the order of the sub-factors for Factor D - Management/Quality Assurance Plan. Section L, (page 65) of the RFP lists the sub-factors as:

- D-1 Quality Assurance Plan
- D-2 Organization Structure
- D-3 Management Ability
- D-4 Management of participation by Small and Small Disadvantaged Business

Section M, page 73 of the RFP lists the sub-factors as:

- D-1 Organization Structure
- D-2 Management Ability
- D-3 Quality Assurance Plan
- D-4 Management of participation by Small and Small Disadvantaged Business

Which order should be used in the written proposal?

Answer - Section L is the correct order. Section M has been amended to reflect the correct order of the sub-factors under Factor D.

22. Question - Section L of the RFP does not specifically require oral slides to be submitted with the technical proposal. Does the government intend that oral slides will be submitted with the technical proposal and may not be changed after the proposal is submitted?

Answer - Hard copies of the "Oral slides" will be submitted during the time and date of the Oral Presentation. 5 Hard copies will be required.

23. Question - On page 69 (Guidelines to Oral Presentation), paragraph 4 states to "only overhead slides shall be used during the oral presentation." Does this requirement mean that PowerPoint slide presentations using a computer-driven "light box" projector presentation are not allowed and that the medium must be traditional viewgraphs on an overhead projector?

Answer - Offerors can use any hardware/software for the Oral Presentations, but must supply the hardware/software and must set it up prior to presentation time and it must be clear and readable to the audience. The government will only supply a viewgraph projector for offerors to use, if needed.

24. Question - The Sample Task Order Statement of Work (SOW), page 1 requires the bidder to replace existing Leslie with AERCO hot water heaters. However, the drawing provided does not show a water heater. Request clarification.

Answer - A new revised statement of work with updated drawing package will be provided for the Sample Task Order.

25. Question - The Sample Task Order SOW states to remove the steam convection space heater but does not provide directions to reinstall or to shift to an electrical space heater. Request clarification.

Answer - A new revised statement of work with updated drawing package will be provided for the Sample Task Order.

26. Question - The Sample Task Order Statement of Work refers to COMNAVIAIRLANT CV/CVN Design Data Sheet dated 20 November 2001. However, this document was not provided as an appendix and is required to properly plan the sample task. Can the missing appendix be made available to the bidders?

Answer - A new revised statement of work with updated drawing package will be provided for the Sample Task Order. All revised references/appendix will also be provided.

27. Question - Page 11 – Para C.6(A)(6) – Quality Assurance Inspector requirements – Are the required two years experience with habitability to be in performing QA on habitability projects, or is the QA Inspector required to have actual hands-on habitability installation experience?

Answer - QA inspector is a key personnel position and requires a minimum of 2 years of QA experience in habitability projects.

28. Question - Pages 62-67 – Para CAR-L-11 (2) Technical Proposal – For the four sections which require both written and oral proposals, it is not clear what is to be submitted as the written proposal. Do the slides which will be used in the oral presentation comprise the written proposal for these four sections, or is an additional narrative proposal required? If the written proposal for these four sections is comprised of the slides, are the QA plan and QA workbook to be submitted in book form, or will the slides also satisfy this requirement?

Answer - The Oral Presentation is a stand alone requirement. The visuals are used to help the offerors present the capabilities of the company. 5 Hard copies of the oral presentation will be submitted during the time and date of the presentation. The visuals do not substitute or replace the requirements of the written portion of the technical proposal. The QA plan must be submitted in book form as part of Factor D and the QA Workbook in book form submitted in Factor B.

29. Question - Page 63 (Technical Approach) and page 65 (Management/Quality Assurance Plan) – Both of these sections require the QA Workbook and QA plan/procedures. With which section should these items be submitted?

Answer - QA Workbook will be required for the Sample Task Order/Technical Approach which is Factor B. The QA Plan/procedures will be required under Factor D.

30. Question - Page 63 (Past Performance and Corporate Experience) – This section requires the offeror to submit a written list of contracts and tasks performed related to shipboard habitability upgrades. Is this list to be submitted as part of the Corporate Experience sub-factor or part of the Past Performance sub-factor, and does it count as part of the 10 page limit for each sub-factor?

Answer - Corporate Experience A-1 and Past Performance A-2 is explained in question 2. The 10 page limit will be deleted as stated in question 1.

31. Question - Page 63 (Past Performance and Corporate Experience) –The distinction between what is to be submitted as corporate experience and what is to be submitted as past performance is not clear. There is a mention of “references” in the introductory paragraph, but the requirement for them is not spelled out. Is it correct to assume that references are to be included in past performance, and that a reference is required for each of the 10 projects included therein? Both sub-factors state that “Documented functionally related experience...” will be evaluated. What additional information is required in the past performance sub-factor?

Answer - Corporate Experience A-1 and Past Performance A-2 is explained in question 2. The 10 page limit will be deleted as stated in question 1.

32. Question - Attachment 5, Sample Task Order Statement of Work, lists Sanitary Space Compartment 01-23-2-L as applicable. What are drawings for Sanitary Space Compartment 01-43-1-L included as part of Attachment 6 in Section J, page 51, to be used for?

Answer - A new revised statement of work with updated drawing package will be provided for the Sample Task Order. All revised references/appendix will also be provided.

33. Question - Attachment 5, Sample Task Order Statement of Work, Section 1.3.1, states that NAVSEA Drawing Number 53711-505-7101179 Rev "A" is to be used as guidance. Rev "B" of this drawing is the latest revision that has been issued. Which revision, "A" or "B", should be used as guidance?

A new revised statement of work with updated drawing package will be provided for the Sample Task Order. All revised references/appendix will also be provided.

34. Question - Attachment 5, Sample Task Order Statement of Work, Section 1.3.1, states that COMNAVIAIRLANT CV/CVN Design Data Sheet dated 20 November 2001 is to be used as guidance. Later versions of that Design Data sheet have been issued. We believe that the latest version issued is dated 10 June 2003. What is the date of the Design Data Sheet version that should be used as guidance and where can a copy of that version be obtained?

Answer - A new revised statement of work with updated drawing package will be provided for the Sample Task Order. All revised references/appendix will also be provided.

35. Question - On page 17 of the RFP, paragraph C.15 (B)(4) states that "At a minimum, welding procedures are required for the following processes, material groups and thickness" and then specifies six different welding processes (including material groups and thickness). For some of these six different welding processes, the bidder may have an approved welding process for the designated material group, but this process does not meet the required thickness as specified in the RFP. For example, the bidder has a process for welding GTAW S8 to S8 Plate from .058" to .432", but not .058" to 1/2" as required by the RFP. Will the government consider revising the wording in paragraph C.15 (B)(4) to state "At a minimum, welding procedures are required for the following processes and material group. These processes should include a reasonable range of material thicknesses (suggested thicknesses are shown below). The Contractor shall ensure that welders are qualified to perform required welding to the material thicknesses as required by individual tasks."

Answer -Yes, the government will revise the wording in paragraph C.15 (B)(4) to state "At a minimum, welding procedures are required for the following processes and material group. These processes should include a reasonable range of material thicknesses (suggested thicknesses are shown below). The Contractor shall ensure that welders AND WELDING PROCEDURES are qualified to perform required welding to the material thicknesses as required by individual tasks."

36. Question - Can a GED be substituted for high school diploma for the Foreman labor category?

Answer - Yes. The GED is equivalent to a High School degree and is acceptable to fulfill this requirement.